

CYNGOR CYMEITHAS - LLANARMON YN IAL - COMMUNITY COUNCIL
PUBLICATION SCHEME – INFORMATION AVAILABLE
ADOPTED JUNE 2023 REVIEWED MAY 2024

Information published	How the information can be obtained	Cost
<p>Class 1 – Contact details (Organisational information, structures, locations and contacts) Names, telephone numbers and email address to contact Councillors List of Committees with names of which Councillor is on each</p> <p>Contact details for the Clerk – telephone, email and postal address Bryn Llyn, Black Mountain, Treuddyn Mold, Flintshire CH7 4BW (the Council does not own an office)</p> <p><i>Note: only current information is available</i></p>	<p>Published on the Council's website or available on request via email or hard copy</p>	<p>Free for electronic copies</p> <p>10p per sheet for hard copies plus postage</p>
<p>Class 2 – Financial information (Financial information relating to projected and actual income and expenditure, procurement, contracts and financial audit)</p> <p>Annual return form and accounting statements</p> <p>Councillor payments</p> <p>Inspection of accounts</p> <p>Quarterly review of accounts</p> <p>Financial regulations</p> <p>Financial risk assessment</p> <p>Annual precept/budget</p> <p>Grants given and received</p> <p><i>Note: Current and previous years information is available</i></p>	<p>Published on the Council's website or available on request via email or hard copy</p> <p>In person by on dates specified on Notice of Dates to Inspect Accounts published on council's website and notice-boards</p> <p>Outlined in minutes of meetings published on website or available on request via email or in writing On request in writing</p> <p>On request in writing</p> <p>On request in writing</p> <p>On request in writing</p>	<p>Free for electronic copies</p> <p>10p per sheet for hard copies plus postage</p>
<p>Class 3 – What our priorities are and how we are doing (Strategies and plans, performance indicators, audits, inspections and reviews) Biodiversity report</p> <p>Assets risk assessment</p> <p>Llanarmon park development plan Graianrhyd playing field and Green Garden development plan</p> <p>Annual playground inspection report (includes risk assessment)</p> <p><i>Note: Current and previous year available where it exists</i></p>	<p>On website or Available on request via email or in writing On request in writing</p> <p>On request in writing</p> <p>On request in writing</p> <p>On request in writing</p>	<p>Free for electronic copies</p> <p>10p per sheet for hard copies plus postage</p>

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<p>Class 4 – How we make decisions (Decision making processes and records of decisions)</p> <p>Dates of Council meetings Public Notices with agenda’s Minutes of meetings</p> <hr/> <p>Reports presented to council meetings</p> <p>Responses to planning application</p>	<p>On website or available on request via email or in writing</p> <p>available on request via email or in writing in minutes on line</p>	<p>Free for electronic copies</p> <p>10p per sheet for hard copies plus postage</p>
<p>Class 5 – Our policies and procedures (Current written protocols, policies and procedures for delivering our services and responsibilities)</p> <p>Standing Orders Code of Conduct Publication Scheme -----</p>	<p>On website or available on request via email or in writing</p>	<p>Free for electronic copies</p> <p>10p per sheet for hard copies plus postage</p>
<p>The following policy documents are used by the council:</p> <p>Co-option Concerns & Complaints Councillors Allowance Data Protection Delegation Document Retention and Disposal</p> <p><i>Note: Current and previous year available where it exists</i></p>	<p>Either on website or available on request via email or in writing</p>	<p>Free for electronic copies</p> <p>10p per sheet for hard copies plus postage</p>
<p>Equal Opportunities Habitual & Vexatious Complaints Health & Safety Language Privacy Sickness</p> <hr/> <p>Accessibility Statement for website Accessibility Statement for document</p> <p><i>Note: Current and previous year available where it exists</i></p>	<p>On website or available on request via email or in writing</p>	<p>Free for electronic copies</p> <p>10p per sheet for hard copies plus postage</p>
<p>Class 6 – Lists and Registers</p> <p>Assets Register</p> <hr/> <p>Register of Members Interests</p> <p>Declarations of Interest</p> <p>Members Attendance record Burial Records for; St Garmon’s Grave Yard, Llanarmon Maes y Droell Grave yard, Graianrhyd Dewi Sant Graveyard, Eryrys</p> <p><i>Note: Currently maintained lists and registers only available</i></p>	<p>On request in writing</p> <hr/> <p>On website or available on request via email or in writing</p>	<p>Free for electronic copies</p> <p>10p per sheet for hard copies plus postage</p>

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<p>Class 7 – The services we offer (Information about the services we offer, including guidance and newsletters produced for the public and businesses) Llanarmon yn Ial playing field Graianrhyd Community Garden Notice-boards Benches and picnic tables War memorial Bus shelters St Garmon’s Grave Yard, Llanarmon Maes y Droell Grave yard, Graianrhyd Dewi Sant Graveyard , Eryrys</p> <p><i>Note: Current and previous information available</i></p>	<p>On website or available on request via email or in writing Telephone kiosks</p>	<p>Free for electronic copies</p> <p>10p per sheet for hard copies plus postage</p>
<p>Contact Details: The Clerk, Llanarmon Yn Ial Community Council Bryn Llyn, Black Mountain, Treuddyn Mold, Flintshire CH7 4BW Tel: 01824 780358 Email: councilclerk@llanarmon.com</p>		
<p>Schedule of charges</p>		
<p>Disbursement cost</p>	<p>Photocopying @ 10p per sheet (black & white)</p>	<p>Actual cost *</p>
	<p>Postage</p>	<p>Actual cost of Royal Mail standard 2nd class postage</p>
<p>time</p>	<p>Freedom of Information requests</p>	<p>In accordance with the relevant legislation (Freedom of Information Act 2000 Part 1 Section 9)</p>