

**Minutes of the Meeting of Llanarmon-yn-Iâl Community Council**  
**Held at the Sun Inn Dinning-Room, Eryrys (Due to no heating in Canolfan Dewi Sant)**  
**Wednesday 3<sup>rd</sup> December 2008 at 7.00 pm**

- 1. Present:** Glenys Roberts (Chair), Cllrs Glenys Jones, Carol Robinson, Paul Burkill, Bob Barton. Rupert Lloyd, Norma Wright (Clerk). Ian Hearle Monitoring Officer
- 2. Apologies** Martyn Holland (Vice Chair), Andrew Roberts, Christine Evans, Haydn Jones
- 3. Meeting Open to The Public** No public attendance.
- 4. Visit by DCC Monitoring Officer** Mr. Ian Hearle Monitoring Officer, issued pre-session handouts, then addressed the meeting. He covered many interesting issues some of which are: -
- (a) All members must observe the Code of Conduct, which was adopted by this Council.
  - (b) No member shall at a meeting persistently disregard the ruling of the Chair, willfully obstruct business, or behave irregularly, offensively, improperly, bullying or in such a manner as to bring the Council into disrepute.
  - (c) If, in the opinion of the Chair, a member has acted in a manner contrary to that required the Chair shall express that opinion to the Council and thereafter any member may move that the member named be no longer heard, or be removed from the meeting, and the motion if seconded, shall be put forthwith and without discussion.
  - (d) If the motion mentioned in paragraph (c) is disobeyed, the Chair may adjourn the meeting or take such further steps as may reasonably be necessary to enforce them.
  - (e) If a member has a personal interest as defined by the Code of Conduct, then that interest must be declared and a decision made by the member whether to stay or withdraw. The Clerk is required to compile and hold a Register of Members' Interests, and the register shall be open during reasonable hours of the day for inspection. If a member who has declared a personal interest then considers the interest to be prejudicial, he/she must withdraw from the room during consideration of the item to which the interest relates. If a candidate for any appointment under the Council is to his knowledge related to any member of or the holder of any office under the Council, he/she and the person to whom he/she is related shall disclose the relationship in writing to the Clerk. A candidate who fails to do so shall be disqualified for such appointment and, if appointed, may be dismissed without notice.
  - (f) Two hours is considered long enough for all council meetings. With members being given equal time to make one point only. Before moving on. There must be a balance for all Councillors to be heard equally. As in LCC standing orders, it is 3 minutes maximum.
  - (g) Councillors should always remember that the Code of Conduct also covers the way they conduct themselves in their private lives.
- 5. Confirmation of Minutes** The Minutes of the General Meeting held on 6<sup>th</sup> November 2008, were confirmed as a correct and true record. Proposed: Carol Robinson, Seconded: Glenys Jones. Chair signed. Clerk sincerely thanked B Barton for taking the minutes in her absence, and thanked the Council for their card and kindness.
- 6. Matters Arising** The bus shelter now needs its replacement guttering erecting, and then the repairs are completed.
- 7. Declaration of Interest** None
- 8. Police Report Meetings Attended** No Police attendance. B Barton attended Funders Fair on 21st November at Morfa Hall, Rhyl. In addition he attended the Denbighshire Local Service Board's Community Forum at Ysgol Brynhyfryd, Thursday 13th November - Wanting projects come together and expanding/merging ideas with local services including the community / town councils. The public voting on how 'a pot of funding' should be used/ on its worthiness. A very good meeting.
- 9. Post Office** Following the raid on Friday 31<sup>st</sup> Oct, the installation of CCTV surveillance outside the post office was raised. Council agreed to contact the post office. However, it was felt the costings and maintenance of such equipment might have to be born privately. Alternatively, the post office may insist on a booth-protection system, which Nia did not want.
- 10. Clerk's Contract Job Description and Pay Award** M Holland along with Mrs. Wright (with advice from SLCC) had completed the standard employment contract and job description for Clerk to LCC. The Council voted to approve the Clerk's pay award, along with her contract of employment and job description. The Chair signed both copies. An annual review will be held each April with the Chair and Vice Chair, ensuring the Clerk is meeting the Council's expectations, and that the Council is meeting its legal obligations.
- 11. Planning Matters** **15/2008/0991/PF** Erection of two-storey extension. Cherry Cottage, Graianrhyd Road, Llanarmon yn Iâl, Mold. Application withdrawn.

**15/2006/0806/PF** Horseshoe Cottage Mill Lane; Alleged breach of condition of planning.  
Proposal: No breach found.

**12. Authorisation of Payments & Financial Matters**

B Barton complained that no Finance Committee meeting had been arranged. The Clerk stated that since it only consisted of three members, Cllr C Evans the Clerk. The Clerk had been unavailable and three Councillors had holidays. Therefore, Councillors accepted the detailed accounts/ information provided by the Clerk. C Robinson requested that the necessary work had been achieved and no further interruptions or bullying should continue. The Chair stated that unless the matter was dropped she would stop the meeting. Councillors voted that they were capable of understanding accounts. The whole Council will donate the majority of the January meeting to setting the Precept. The Council agreed the payment of the following: -

037 £181.31 Office expenses  
038 £165.00 St Garmon Church (rent)  
039 £470.02 WCBC £381.34 Clerk's back-pay £88.68 Oct-Dec salary  
040 £300.00 Ysgol Bro Famau 2007/09  
041 £100.00 Rhiw Ial Chapel (meeting place) 2008/09  
042 £50.00 Denbighshire Care & Repair (s137) 2007/09  
043 £25.00 Hope House (s137) 2008/09  
044 £25.00 Nightingale House (s137) 2007/08  
045 £50.00 C.A.B. (s137) 2007/09  
046 £50.00 Air Ambulance (s137) 2007/09  
047 £40.00 Alzheimer's Society (s137) 2007/09  
048 £854.05 FCC Fireworks invoice (funds raised)  
049 £40.00 British Legion Wreath 2008/09

Grass cutting contracts tenders have been invited.

**13. Improving Communication with the Public**

C Robinson produced a draft version of a newsletter for discussion. The cost of delivering to every household via Royal Mail was far too expensive. Further printing costs were to be gained. Suggestions of emailing some, with a mixture of - including in local newspaper sales at the local shop, or with other local publications, were discussed as a possibility. Councillors agreed to give this matter further thought.

**14. Playing Field**

Clerk gave the files for completion of the risk assessments to Councillors for urgent completion. Llanarmon to B Barton, Eryrys for A Roberts, Graianrhyd to P Burkhill. Quotations and plans for car parking work within Members Priority Fund budget are still ongoing. DCC informed Council that this fund would close by March 2009. B Barton thought funding from other sources possible - ongoing. B Barton will obtain the replacement rails for the damaged benches, being fitted in the near future by a local resident.

**15. Bonfire Night**

Bonfire Night was considered a complete success, a most enjoyable evening. Thanks to the whole committee in particular Rod Elms. The Council requested that in future only a verbal report to the Chair was required from this committee. Twice a year near the time of the event. Still awaiting details of Open Day for newsletter/poster.

**16. Hen Ardd**

**17. Freedom of Information Act Publication Scheme Adopted**

Freedom of Information Act 2000 provides rights of public access to information held by public authorities. The new Model Publication Scheme, which is coming in on 1st January 2009, requires every public authority to adopt and maintain the one same publication scheme. This was adopted by LCC. This statement from LCC and a Welsh Policy statement will be placed on file.

**18. Correspondence**

1 'Establishing the New NHS in Wales' consultation paper on line [www.wales.gov.uk/consultations](http://www.wales.gov.uk/consultations) or [www.clydchc.org.uk](http://www.clydchc.org.uk) comments by 20th February 2009.  
2. Comments on AM's pay and allowance 10am Friday 5<sup>th</sup> December Llandudno.  
3. DCC Chair invitation to Christmas celebration St Asaph 7pm Tuesday 9<sup>th</sup> December.  
Other correspondence received was taken as read.

**19. Other Matters Brought to Councillors' Attention**

- (a) Requested that DCC should again be requested to clear the bank of slurry that has built up on the roadside between Graianrhyd and Highgate. It is now so high walkers have no safe refuge when lorries are passing each other.
- (b) Several potholes reported around the village e.g. On the Back Road, Llanarmon and in Graianrhyd by the school bend on Llanarmon Road.
- (c) Requested that horses are not tied to the church gates. Notices will be put up, and the Raven asked that its customers please conform to the request.

**20. Date of Next Meeting**

7.30pm Wednesday 7<sup>th</sup> January 2009 at Canolfan Dewi Sant, Eryrys.

Meeting ended 9.45pm

Chair ..... Dated.....